

**BYLAWS OF DISTRICT 20 ORDER OF AHEPA
(REVISED 2023 DISTRICT CONVENTION)**

Demeter's Manual of Parliamentary Law and Procedure shall be the authority in all matters not otherwise covered or provided for in the bylaws, rules, and regulations of the Order of Ahepa for District 20.

**ARTICLE ONE
CHAPTERS**

- 1.0 The District Chapter assessment payable of \$10.00 per member, shall be based only upon the membership report of Ahepans who have paid through December 31 of the immediate preceding year, as reported by AHEPA Headquarters. The District Chapter assessment for Life Members shall be waived. The District Treasurer will invoice the Chapters upon his receipt of said membership report. The said District assessment must be received by the District Treasurer in full no later than the commencement of the District Convention, in order for the Chapter Delegation to be seated at the District Convention in the current year. Chapters are requested to make an additional \$5 per member donation to the Scholarship Fund.
- 1.1 Chapters are requested to send a monthly newsletter of their past and planned future activities to the District Governor and the District Secretary, so that the information can be distributed throughout the District.
- 1.2 Reserved.
- 1.3 Ahepa Day is celebrated on the third Sunday of May. Chapters should sponsor an event in their communities in commemoration of Ahepa Day.
- 1.4 By September 30th of each year, the Chapter Secretary shall place the District Lodge and the Region Supreme Governor on its distribution list to receive regular chapter correspondence.
- 1.5 The Chapter Secretary shall submit a copy of its Chapter officer election results to the District Secretary and AHEPA Headquarters within 30 days after election or appointment, but no later than June 30th of each year.
- 1.6 The newly elected President of each Chapter will send to the District Governor and the District Secretary a memorandum listing the schedule of meetings for the coming year, programs to be scheduled for the coming year and a record of dues paid by each member. If the above information is not forthcoming by September 30th, the District Governor will seek to obtain this information.
- 1.7 The President of each Chapter will send to the District Governor, and the District Secretary, notices of installation of officers, initiation ceremonies and social events such as dances, picnics, testimonials and banquets; it is recommended that the District Lodge be invited to these affairs, with the understanding that if invited, at least one member of the District Lodge, preferably the Governor, will be in attendance.

- 1.8 All Chapters are to provide sufficient copies of their report to the District Convention for presentation and/or inclusion in the convention minutes. The report may be brought to the convention and given to the District Secretary, or sent to the District Secretary no later than two weeks prior to the convention. Said report to include the following;
- A. Total membership as of December 31.
 - B. New members initiated during current year.
 - C. Number of chapter meetings held during year.
 - D. Status of District obligations, social events held during the year.
 - E. Educational programs.
- 1.09 The Chapter District Convention Delegate Form will include: Current Chapter Officer (President, Vice President, Secretary, and Treasurer) name, address, and phone numbers, and the paid membership through the previous December 31st.
- 1.10 All Chapters shall provide one copy of their report to the District Conference. The blank reporting form is to be furnished by the District Secretary to the Chapter Secretary by December 1st; the form is to be completed as of December 31st and mailed to the District Secretary by January 1.
- 1.11 Reserved.
- 1.12 Chapters shall furnish names of Members who are not in good standing to Ahepa Headquarters, and request their deletion from Ahepa Chapter rosters. Headquarters should reflect these deletions in future Chapter rosters.
- 1.13 Reserved.

ARTICLE TWO DISTRICT LODGE RESPONSIBILITIES

- 2.0 The District Lodge should stay within budget developed and approved by the District Convention.
- 2.1 The District Lodge should try to visit each chapter in the District at least once during each term in office.
- 2.2 The District Lodge shall meet at least three times each fiscal year. The minutes of each meeting shall be compiled by the District.
- 2.3 Reserved.
- 2.4 The outgoing District Secretary is responsible for turning over all minutes and officers jewels to the incoming District Secretary.

- 2.5 All bank accounts shall be transferred over to the incoming officers within 30 days of installation. The District Treasurer shall reconcile all bank statements on a monthly basis and forward such reconciliations to the District Governor.
- 2.6 The audit committee shall be comprised of the immediate past District Governor and any other two members knowledgeable in accounting. The audit committee shall conduct an audit during the District Convention.
- 2.7 The District Treasurer shall be present at all times while the Treasurer's books are being audited, and during budget committee meetings.
- 2.8 The District Governor shall assign each District Officer with liaison responsibilities with one or more chapters no later than September 15th.
- 2.9 The District Officers shall return their jewels before being reimbursed for their approved expenses. If any Officer wishes to purchase his jewelry, he may do so at the prevailing market price.
- 2.10 The District Governor is responsible for seeing that each District Officer prepares his annual report at least 14 days before the District Convention. Each District Officer shall prepare sufficient copies of the report for distribution and to be filed with the Convention Minutes. Copies of each District Officer's report shall be made available to each registered delegate/alternate and Past District Governors. However, only the District Governor's report shall be read at the convention. Each District Officer's report should include the following information:
 - A. The officer's activities performed in the discharge of his duties during the past year.
 - B. A listing of all visitations including date, place, function, and a record of Lodge activities attended, and any recommendations for consideration.
 - C. The District Treasurer shall withhold reimbursement of a District Officer's approved expenses if such District Officer fails to submit a report as required by this section.
- 2.11 Copies of Convention Minutes and updated bylaws indicating date passed or revised shall be mailed to the District Lodge, Past District Governors, and Delegates attending the Convention. The incoming District Governor has the ultimate responsibility to see that Convention Minutes are prepared by the Convention Secretary and given to the District Secretary for distribution by September 30th.
- 2.12 The District Secretary or Convention Secretary shall record minutes of all joint session meetings and incorporate such minutes, as well as all committee reports, into Convention Minutes to be distributed.
- 2.13 Committee reports shall be provided by the Convention Secretary to the Convention Chairman.

- 2.14 Reserved.
- 2.15 The Ahepa and Daughters District Governors shall meet and provide the Toastmaster with a proper list of introductions to be made at all social functions.

ARTICLE THREE DISTRICT JOB DESCRIPTIONS

- 3.0 District Governor: It shall be the duty of the District Governor:
- a. To enforce the constitution, decrees, rules and regulations of the Order and to encourage strict adherence thereto among all members of the District Lodge;
 - b. To visit the Chapters in the District as often as possible; the necessary expense incidental to these visits shall be defrayed from the District Treasury, out of the appropriations made for that purpose in the budget approved at the District Convention;
 - c. To investigate any application for the establishment of a new Chapter within the District and report to the Supreme President on same;
 - d. To report the condition of the District to the Supreme Lodge.
(Source: Article 12, Section A, 2002 AHEPA National Bylaws)
 - e. To appoint a member to a vacancy on the District Lodge, with the concurrence of the District Lodge.
- 3.1 The District Governor shall have the right, power and authority:
- a. To call a meeting of the officers, or members of any Chapter in his District, examine the books of such a Chapter and report his findings to the Supreme President. All necessary expense connected with the exercise of this power shall be defrayed from the District Treasury;
 - b. For justifiable cause, to suspend the charter of any Chapter within his District by and with the consent of the District Lodge and the Supreme President;
 - c. To deputize any member of the District to assist him in the supervision of the work therein; and
 - d. To sit in the Convention of the District and, as a Delegate-at-large, in the Supreme Convention of the Order, to participate in the deliberation and to vote on all matters acted upon by the respective Conventions herein mentioned.
 - e. He shall be responsible for the growth and expansion of the District, and to this end he shall appoint the necessary committee or committees required for the purpose of increasing the membership of the District.
(Source: Article 12, Section B, 2002 AHEPA National Bylaws)
- 3.2 The District Governor shall assign each District Officer with liaison responsibilities with one or more chapters no later than September 15th. (Source: Bylaws 2.8)
- 3.3 The District Governor is responsible for seeing that each Officer prepares his annual report at least 14 days before the District Convention. Each Officer shall prepare sufficient copies of the report for distribution to be filed with the Convention Minutes. Copies of the District Officer's report shall be made available to each registered delegate/alternate and Past District Governor. However, only the Governor's report

shall be read at the Convention. The report should include the following information:
A) The Officer's activities performed in the discharge of his duties during the past year. B) A listing of all visitations including date, place, function, and a record of Lodge activities attended, and any recommendations for consideration. (Source: Bylaws Section 2.10)

- 3.4 Coordinate the distribution of the most recent District Convention minutes. (Source: Source: Bylaws Section 2.11)
- 3.5 Provide the Toastmaster with a proper list of introductions to be made at all social functions. (Source: Source: Bylaws Sections 2.15, 4.12)
- 3.6 Publish the El Camino Real newsletter and mail it to the District members. (Source: Source: Bylaws Sections 9.1, 9.2)
- 3.7 The District Governor is responsible for coordinating with the Host Chapters to insure planning for a smooth and problem free Convention and Conference.
- 3.8 The District Governor shall prepare an agenda for the District Convention and deliver it to the Host Chapter at least two weeks prior to the Convention for the Host chapter to print the agenda.
- 3.9 The District Governor shall immediately after election, appoint a Past District Governor residing in District 20 to the position of Advisor to the District Lodge.
- 3.10 Any member may be elected as District Governor for two (2) years consecutively or otherwise, provided five (5) years have elapsed at the expiration of the second term. The same five (5) year provision will apply for additional terms. (Source: 2002 Constitution, Article 12, Section B-1)
- 3.11 The District Governor will assist the Audit Committee as a member during the District Convention. (Source: Source: Bylaws Section 2.6)
- 3.12 Reserved.
- 3.13 Reserved.
- 3.14 District Lt. Governor: It shall be the duty of the District Lt. Governor to assist the District Governor in his duties and to perform such other duties as may be designated to him by the District Governor. In the event of removal, resignation, absence, illness, disqualification or death of the District Governor, the District Lt. Governor shall assume the duties of the District Governor. (Source: Article 12, Section C, 2002 AHEPA National Bylaws);
 - a. To attend scholarship foundation meetings as a voting committee member;
 - b. To attend housing committee meetings as a voting committee member;
 - c. Oversee membership campaigns, including promotion of National membership programs;

d. Oversee new chapter creation and strengthening of existing chapters.

3.15 District Secretary: The District Secretary shall:

- a. Be the Secretary of the District Lodge;
- b. Attend all District Lodge meetings;
- c. Keep accurate and concise minutes thereof;
- d. Perform such other duties as are designated to him by the District Governor (Source: Article 12, Section E, 2002 AHEPA National Bylaws);
- e. Act as Convention Secretary at the District Convention if no Convention Secretary is elected or available;
- f. The District Secretary or Convention Secretary shall record minutes of all joint session meetings and incorporate such minutes, as well as all committee reports, into Convention Minutes to be distributed. (Source: Bylaws Section 2.12);
- g. Distribute per capita payment forms to Chapter Presidents and Secretaries quarterly;
- h. Distribute Chapter election forms to Chapter Presidents and Secretaries by April 1st;
- i. Be the Chairman of the Credentials Committee for the District Convention;
- j. Distribute periodic news briefs and event reminders to members in the District;;
- k. Maintain (add, change, delete) the national district mailing list; and
- l. Maintain (add, change, delete) an online calendar with District and Chapter events, as well as the Supreme Convention.

3.16 Reserved.

3.17 District Treasurer: It shall be the duty of the District Treasurer to:

- a. Receive all monies belonging to the District;
- b. Give a receipt for same;
- c. Make such payments only as directed by the District Governor;
- d. Report quarterly on all monies received and expended by him to the District Governor, copies of which report he shall make available to the chapters. (Source: Article 12, Section D, 2002 AHEPA National Bylaws);
- e. All bank accounts shall be transferred over to the incoming Officers within 30 days of installation. The District Treasurer shall reconcile all bank statements on a monthly basis and forward such reconciliations to the District Governor. (Source: Bylaws Section 2.5);
- f. Attend audit meeting during the District Convention. (Source: Bylaws Sections 2.6, 2.7,
- g. Attend budget committee meetings. (Source: Bylaws Section 2.7);
- h. All District project monies shall be received directly by the District Treasurer. (Source: Bylaws Section 6.3);
- i. Maintain records of District Per Capita Tax payments and amounts due, and follow up with chapters on collections;
- j. Maintain active District checking and savings accounts;
- k. Maintain permanent Internet checking account connected to Ahepa District 20's merchant credit card account. Currently we accept Visa and Master Card;
- l. Follow-up with Chapters on dues collections;

m. Administer electronic payment transactions for the District Conference and District Convention if requested by the host Chapter and/or District Lodge.

- 3.18 District Marshal: It shall be the duty of the District Marshal to:
- a. Execute the orders of the District Governor;
 - b. See that the proceedings of the different Chapters are uniform in the conduct of the opening and closing of the meetings;
 - c. Inspire enthusiasm among the members;
 - d. Take such initiative in the organization of new Chapters as may be delegated to him by the District Lodge; and
 - e. Coordinate all educational activities in the District. (Source: Article 12, Section F 2002 AHEPA National Bylaws)
- 3.19 District Warden: The District Warden shall:
- a. Have custody of all properties of the District Lodge;
 - b. Preserve and protect the Archives of the District;
 - c. Have other duties as shall be assigned to him by the District Governor. (Source: Article 12, Section G, 2002 AHEPA National Bylaws);
 - d. Have the duty and responsibility to account for all items belonging to the District immediately upon the election or his successor.
- 3.20 District Athletic Director: The District Athletic Director shall:
- a. Assist in all District sporting events including the golf tournament held at the annual District Convention;
 - b. Supervise and coordinate the athletic activities and programs of the chapters within the District. (Source: Article 12, Section H, 2002 AHEPA National Bylaws)
- 3.21 District Advisor to the Sons of Pericles: It shall be the duty of the District Advisor to the Sons of Pericles to supervise the activities of the Sons of Pericles in the District. He shall directly supervise and work with the District Lodge of the Junior Order and shall countersign all checks for expenditures pertaining to said Junior Order. He shall render reports on the progress of the Junior Order, the Sons of Pericles. (Source: Article 12, Section J, 2002 AHEPA National Bylaws)
- 3.22 Reserved.
- 3.23 Reserved.
- 3.24 All District Officers
- a. All District Officers shall have a vote at the District Convention. (Source: 2002 Constitution, Article 12, Section B-1);
 - b. District Officers shall be elected for a term of one (1) year or until his successor is duly elected and qualified. (Source: 2002 constitution, Article 12, Section B-1);
 - c. The District Lodge should try to visit each chapter in the District at least once during each term in office. (Source: Bylaws Section 2.1);

- d. Each District Officer shall return his jewels before being reimbursed for his expenses. If an Officer wishes to purchase his jewelry, he may do so at the prevailing market price. (Source: Bylaws Section 2.9);
- e. Prepare the agenda for the District Conference;
- f. District Officers shall contribute articles for distribution. (Source: Bylaws Section 9.3);
- g. Must have a mobile phone, an active e-mail address and access to the Internet;
- h. Make a special effort to try to visit liaison chapters at their social events;
- i. District Officers shall prepare a brief status report on each of their Liaison Chapters for the Supreme Lodge Officer who has Liaison responsibility to District 20. This will be coordinated by the District Governor after a request from the Supreme Lodge Liaison; and
- j. Create an end-of-year report on events attended, chapters visited, and progress made in functional areas. Include suggestions for improvement in your area, for the District Lodge, or for Chapters.

ARTICLE FOUR CONVENTIONS

- 4.0 The registration fee for delegates must be approved by the Ahepa and Daughters District Lodges. The registration fee will entitle delegates to the Scholarship Luncheon and the Grand Banquet.
- 4.1 It is recommended that the Host Chapters or Host District should not charge delegates more than the total cost of the separate District Convention events. All delegates of the Ahepa family are required to pay the registration fee in full in order to participate as a voting delegate and as a committee member.
- 4.2 The District Convention shall be held during the month of June. Exceptions must be approved by the District Lodge. All auxiliaries must be kept apprised of the approved dates.
- 4.3 The District Convention site will be selected by the Ahepa, Daughters, Sons, and Maids meeting in joint session immediately following the Scholarship Luncheon. The Convention and Conference City Committee will review the adequacy of facilities.
- 4.4 The District Convention registration fee for Daughters of Penelope delegates shall be the same as that for Ahepans.
- 4.5 If there are no bids for a District Convention, the joint District Lodges shall either assign the Convention to a Chapter of District #20, or the joint District Lodges may host the Convention.
- 4.6 It is recommended that Multi-District Conventions be considered to occur approximately every 5 years, with the host Convention city, facilities, and events to be selected, organized and implemented jointly by the various District Lodges. A

separate vote of the Ahepa, Daughters, Sons, and Maids meeting in joint session in accordance with section 4.3 shall not be required.

- 4.7 A Chapter seeking to host a Convention shall submit a written proposal. The proposal is designed to clearly indicate the desire and capability of the Chapter to host the Convention. The proposal should include the following items:
- A. Current Chapter status; the Chapter's annual report submitted at the Convention will satisfy this item.
 - B. Facilities and capabilities to include meeting and banquet space back-up accommodations, room rates. Any supporting documentation from the proposed facility is welcomed.
 - C. A letter from the Chapter President stating that a motion to host a convention has been approved at a regular Chapter meeting and the date of such approval.
 - D. Any information on the host site, including peripheral activities, local attractions and available media.
 - E. A Chapter seeking to host a Convention may not participate in the Convention and Conference City Committee.
- 4.8 The Convention Chapter shall submit a program, including final prices, to the District Lodge no later than January 1st preceding the Convention.
- 4.9 It is highly recommended that all Chapters advertise in the Convention Album.
- 4.10 The Host Chapter or Host District shall provide complimentary registration and tickets to all events, to all four District 20 Governors, and the senior officer of the four (4) SUPREME/GRAND Lodges who are in attendance.
- 4.11 No current District Officer can serve as a Convention Officer, except as provided by Bylaws Section 3.15(e).
- 4.12 Bids may be submitted to the District Convention for the District Convention and Mid-Winter Conference up to two years in advance.
- 4.13 A Business Session schedule and agenda shall be prepared for every Delegate and Alternate by the Host Chapter at its expense, as approved by the District Lodge.
- 4.14 The Ahepan of the Year shall be selected by a standing Ahepan of the Year Committee meeting at the District Convention composed of District 20 Past District Governors. The Chapters shall submit the applications of the names of their nominees for Ahepan of the Year to the District Governor, and the District Governor shall forward all Ahepan of the Year applications to the President of the Past District

Governors by June 1 of the current year. If the Committee believes that all of the nominees are not worthy of the award, no award shall be given that year. The costs of the Ahepan of the Year award incurred by the District Lodge shall be reimbursed by the Past District Governors.

ARTICLE FIVE CONVENTION CITY

- 5.0 Reserved.
- 5.1 If a District Convention is hosted by a Chapter with no active Sons or Maids chapters, the Convention Committee must provide facilities for the Sons and Maids for meetings and business sessions.
- 5.2 The Host Chapter shall allocate space for the 4 District Governors, the Supreme/Grand Lodge Officers, and the Scholarship Foundation, for their messages in the Convention Album.
- 5.3 Convention Cities should send information to District Chapters of Ahepa, Daughters, Sons and Maids at least 90 days prior to the scheduled date of the District Convention, so that Chapters may have the opportunity to advise members of Convention dates, hotel and registration fees before election of Delegates.
- 5.4 The Convention Host City shall have Hotel accommodations, agenda, dates and activities approved by the four District Lodges before the District Conference, at which time they shall be presented to the Conference body.
- 5.5 Reserved.
- 5.6 It is recommended that the Convention city have a program of activities organized for the Sons and Maids.
- 5.7 Several copies of instructions for the Convention City shall be available to the Host City Chapter preparing for the coming District Convention, and to Chapters contemplating bidding.
- 5.8 The spouse of the Convention Chairman shall be seated at the dais if space permits; if not, the spouse shall be seated at a table of prominence.
- 5.9 The Ahepa and Daughters Host Chapters shall have a joint committee appointed to formulate plans for all social functions, and the Daughters shall have an equal voice in the planning.
- 5.10 The registration fee for the Sons and Maids Delegates or Alternates shall not exceed the cost of the events as determined by the Ahepa and Daughters Host Chapters. Complimentary tickets shall be provided to the Sons and Maids District Governors and are non-transferable.

- 5.11 The price of the book of tickets and single events for both Senior and Junior Orders shall be determined by all attending District Officers of the four Lodges and the Host City Convention Committee.
- 5.12 The Ahepa and Daughters District Governors shall meet and provide the Toastmaster with a proper list of introductions to be made at all social functions.
- 5.13 The Convention City has the right of first refusal to have a golf tournament in conjunction with the District Convention. If the Convention City declines, the District Lodge will make any decision regarding the District Convention golf tournament.

**ARTICLE SIX
DISTRICT MID-WINTER CONFERENCE**

- 6.0 The Conference agenda shall be prepared for all attendees by the Host Chapter at their expense, as approved by the District Lodge.
- 6.1 The registration fee for the Conference shall be approved by the Ahepa and Daughters District Lodges, and shall be retained by the Host City Chapter.
- 6.2 A Chapter seeking to host the District Conference shall submit a written bid proposal. The proposal is designed to clearly indicate the desire and capability of the chapter to host the Conference. The proposal should include the following items:
 - A. Facilities and capabilities to include meeting and banquet space, backup accommodations, room rates. Any supporting documentation from the proposed facility is welcomed.
 - B. A letter from the Chapter President stating that a motion to host a conference has been approved at a regular chapter meeting and the date of such approval.
 - C. Any information on the host site, including peripheral activities, local attractions and available media.
 - D. A Chapter seeking to host a Conference may not participate in the Convention and Conference City Committee.
- 6.3 Host Chapter shall allocate space for the 4 District Governors, the Supreme/Grand Lodge Officers, and the Scholarship Foundation messages in the Conference album.
- 6.4 The Host Chapter or Host District shall provide complimentary registration and tickets to all events, to all four District 20 Governors, and the senior officer of the four (4) Supreme/Grand Lodges who are in attendance. No complimentary lodging will be provided.

- 6.5 Reserved.
- 6.6 Chapter Reports shall be given at District Conventions and District Conferences. The District Governor will ensure that Chapters receive Reporting Forms.
- 6.7 The District Conference agenda should include a Chapter Officers' workshop for the offices of President, Vice-President, Secretary, and Treasurer.

**ARTICLE SEVEN
PROJECTS**

- 7.0 All Ahepa Chapters are asked to support the Ahepa Scholarship Foundation.
- 7.1 Disbursements of proceeds from joint District projects shall be shared equally between the Ahepa and Daughters District Lodges.
- 7.2 The Chairman of the District Project Committee shall work in close connection with the District Treasurer.
- 7.3 All District project monies shall be received directly by the District Treasurer.
- 7.4 Reserved.
- 7.5 The Journey to Greece (JTG) funds shall be deposited in one or more FDIC insured accounts, at the best interest rate and terms available in the commercially reasonable judgement of the JTG committee. Whoever has signatory authority over the JTG accounts shall have personal responsibility as a fiduciary to the District for the proper management of the JTG funds. The JTG committee for District 20 is Dayv Marlow, Lee Horner, the District Governor, and Chris Mellas as Liaison to the National JTG. If any JTG committee member is unable to serve for any reason, the District Governor shall have the power to appoint a successor. The JTG committee shall provide a financial report at the District Convention. Grants shall be determined by the JTG committee in the aggregate amount not to exceed 10% of the balance of the JTG funds available, per year. The JTG committee shall determine the eligibility of the applicants. A GPA of at least 2.5 is required.

**ARTICLE EIGHT
LEGISLATION**

- 8.0 All legislation approved by the District Convention immediately becomes a part of the Bylaws of District #20. The Bylaws may be amended with a two-thirds vote of the total Convention Delegates present and voting at a future District Convention.
- 8.1 There shall be no time limit on when a Chapter can again host a District Conference or Convention.
- 8.2 Reserved.

**ARTICLE NINE
LIAISON AND PROTOCOL**

- 9.0 Any Ahepa Chapter bidding for a District Convention or Conference shall be required to obtain a letter of consent and support from their auxiliary Daughters of Penelope Chapter.
- 9.1 All Junior Orders wishing to host a District or Regional function must have the authorizations of their local Senior Orders prior to bidding.
- 9.2 When Junior Orders sponsor District events, banquets, or testimonial dinners, they must check for proper protocol with Senior District Lodges.
- 9.3 The Periclean Award shall be awarded only by the Ahepa District Lodge. No Chapter may award the Periclean Award.
- 9.4 The last speakers at the District Convention Banquet shall be the outgoing District Governors of the Order of Ahepa and the Daughters of Penelope unless the Supreme President or Grand President is present, in which case they shall be the last speakers; their designees, if any, shall not be the last speakers.
- 9.5 There shall be a dais at the Grand Banquet and Scholarship Luncheon at the District Convention.

**ARTICLE TEN
PUBLICATIONS**

- 10.0 The District Lodge shall periodically publish a newsletter for the edification of the members of the El Camino Real District Ahepa family on matters concerning the activities of the District Lodge, chapters, members of the Ahepa family and other relevant matters of general interest.
- 10.1 The District Governor is responsible for the publication and distribution of the newsletter.
- 10.2 The District Governor may appoint an editor and or publisher to assist him in the financing, editing, publishing and distribution of the news letter.
- 10.3 It shall be the obligation of the Chapter Secretaries and members of the District Lodge to communicate news of their activities.
- 10.4 Financing of the publication will be provided in part by an approved appropriation from the District Treasury. Additional funds may be secured by the sale of advertising space and by projects approved by the District Lodge.

ARTICLE ELEVEN

STANDING COMMITTEES

11.0 Reserved.

ARTICLE TWELVE AMENDMENT OF BYLAWS

12.0 These Bylaws may be amended by a two-thirds vote of Convention Delegates present and voting.

THESE BYLAWS ARE IN STRICT ACCORDANCE TO THE NATIONAL ORDER OF AHEPA CONSTITUTION. ANY ITEM NOT HERE INCLUDED SHOULD BE REFERRED DIRECTLY TO THE NATIONAL CONSTITUTION. IF ANY OF THESE BYLAWS ARE DETERMINED TO CONFLICT WITH ANY PROVISION OF THE NATIONAL ORDER OF AHEPA CONSTITUTION AND/OR THE AHEPA NATIONAL BYLAWS, THEN THE NATIONAL ORDER OF AHEPA CONSTITUTION AND/OR THE AHEPA NATIONAL BYLAWS SHALL CONTROL.

RULES

- 1.0 A quorum to open the District Convention for the election of Convention Officers is the majority of registered Delegates.
- 2.0 All Resolutions passed at the District Convention shall be presented at the immediately following National Convention by the incoming District Governor or his representative.
- 3.0 When Junior Auxiliaries sponsor District events, banquets, or testimonial dinners, they shall check for proper protocol with their senior District Lodges.
- 4.0 All Supreme/Grand Lodge officers and District Governors of the Ahepa family shall be given courtesies at District Conventions.
- 5.0 The Chapters and the District Lodges may issue press releases to the Greek newspapers and Dioceses and Archdioceses.
- 6.0 Ahepa protocol should be practiced on the Chapter and District level.
- 7.0 Reserved.
- 8.0 The Ahepa and Daughters District Lodges should strive to plan joint Chapter "visitations.
- 9.0 Constructions of Terms:
 - a. The terms "mail," "distribute," "distribution," "publish," "publication," and their respective variants, shall be interpreted to include any method of delivery or circulation of a writing or other materials that is reasonably capable of reaching the

intended recipient, and shall include, but not be limited to, the following: personal delivery; mailed, by U.S. Mail, prepaid, certified mail or overnight courier to the recipient's mailing address of record; transmitted by facsimile to the recipients facsimile number of record; electronic mail transmission to the recipient's electronic mail address of record; and the online posting to a website maintained or utilized by the District Lodge.

b. The term "meet" and its variants shall be interpreted to include, by way of example and not limitation, any gathering in which participants attend in any of the following ways: in person; by means of a conference telephone or similar communications equipment by which all persons participating in the meeting can hear each other; and another suitable electronic communications system, including videoconferencing technology or the Internet. Participation in a meeting pursuant to this Section shall constitute presence in person at such meeting.

- 10.0 The District Convention Chapter Hosts, in consultation with the Ahepa and Daughters District Lodges, shall develop a Convention Program that shall include a Scholarship Luncheon, a Grand Banquet, and business sessions designed to provide sufficient time to efficiently discharge the business of the Convention, under normal circumstances. The following is a sample of a Convention Program only:

CONVENTION PROGRAM

Day Prior to First Day (Optional)

6:00 p.m. - 9:00 p.m. REGISTRATION (ALL ORDERS) HOSPITALITY ROOM

First Day

8:00 a.m. - 4:30 p.m.	REGISTRATION (ALL ORDERS)
9:00 a.m. - 9:30 a.m.	OPENING CEREMONIES
9:45 a.m. - 10:15 a.m.	ELECTION OF CONVENTION OFFICERS
10:30 a.m. - 12:00 p.m.	OFFICERS REPORTS, APPOINTMENT OF COMMITTEES, AND BUSINESS SESSIONS
12:00 p.m. - 1:45 p.m.	PAST DISTRICT GOVERNORS LUNCHEON
2:00 p.m. - 4:30 p.m.	BUSINESS SESSIONS
6:00 p.m. - 7:00 p.m.	COCKTAILS / RECEPTION
7:00 p.m. - 10:00 p.m.	GRAND BANQUET

Second Day

8:00 a.m. - 10:00 a.m.	REGISTRATION
8:00 a.m. - 9:00 a.m.	SCHOLARSHIP FOUNDATION MEETING
8:30 a.m. - 10:30 a.m.	JOINT SESSION - CONFERENCE / CONVENTION CITY, SCHOLARSHIP
10:45 a.m. - 12:00 p.m.	BUSINESS SESSIONS
12:00 p.m. - 1:45 p.m.	SCHOLARSHIP FOUNDATION LUNCHEON

2:00 p.m. - 4:00 p.m. BUSINESS SESSIONS, ELECTIONS, GOOD of the ORDER,
CLOSE of the CONVENTION

These Bylaws replicate the actual Bylaws of District #20 Order of Ahepa, except for typographical, formatting, and other non-substantive corrections, and incorporate revisions as approved by the Ahepa delegates at the 2023 District #20 Convention.

Basilios K. Lambropoulos, PDG, June 3, 2023
Chairman, Bylaws Committee